



**MINUTES OF MEETING OF
THE BAY FOUNDATION BOARD OF DIRECTORS
Wednesday, February 22, 2017**

LOCATION: Malibu Lagoon State Park, Pacific Coast Highway, Malibu, CA 90265

1. Introductions were made preceding the Lagoon Tour.
2. Tour and discussion of Malibu Lagoon restoration led by Suzanne Goode from CA State Parks, 10am – 11:20am.

Board meeting started at 11:25. Laurie Newman chaired the meeting

3. The minutes from the November 30th were approved with one revision to Public Comment. **MSP Newman/Vernez.**
4. Board of Directors approved TBF staff to draft a Resolution regarding deliverables to the SMBNEP Management Conference **MSP Vernez/Luce.**
5. Board Member Items
 - a. Election of Secretary
 - i. Shelly Luce was nominated Secretary **MSP Newman/Vernez**
 - b. Election of Chief Financial Officer
 - i. Laura Doss was nominated CFO **MSP Newman/Tyrrell**
 - c. Annual Commitment Letters were signed and received from all members present.
 - d. Conflict of Interest Letters were signed and received from all members present.
6. Executive Director/Staff Reports
 - a. Programs/Operations (Tom Ford)
 - i. Tom Ford thanked all board members and staff for their support to the organization.
 - ii. EPA update –
 1. Grant and staffing changes may occur under new administration. Shelley said fundraising is very important to buffer potential reduction in EPA funds
 2. Tom and Karina met with EPA Region 9 Water Division, OST, NOAA, and OPC.
 3. Tom and directors from Morro Bay NEP and SF Estuary Program are looking to improve coordination on tracking and reporting to EPA grant officers.
 - iii. Meeting with Assemblymember Richard Bloom is scheduled for February 24th to discuss state level support for climate change projects and the SMBRC.
 - iv. Scott Valor's last day is February 28th. Will assist with DC meeting this spring but a new hire will be needed to take on his tasks.
 - v. TBF and BWLT met to discuss litigation. Any questions should be addressed to Laurie Newman.
 - vi. Project updates –



1. Arroyo Sequit – steelhead trout found during surveys after bridge removal.
 2. City of Malibu and Beaches and Harbors are interested in the Santa Monica Beach Restoration Pilot Project.
 3. ROV – R2Deep2 will be launching soon.
 4. MOU with LAWA nearing Final draft
 5. Patagonia is providing 2 fully paid interns this summer
 6. Logo gear has been ordered.
- b. Center for Santa Monica Bay Studies– The Center has been around for 10 years and LMU and TBF are pleased with the results. Both partners agree that there could be better production with improved collaboration, and discussions to increase the functionality of the Center are underway. TBF will be supporting 6 LMU student interns this summer through the Institute.
- c. Financial Update – Marcelo presented the financial reports to the Board including a full explanation of insurance costs and coverages.
7. Development
- a. Fundraising/Outreach (Julie Du Brow)
 - i. LA GreenBar event to be held in May.
 - ii. Coastal Connections 3 – September 28th
 1. Tool kit to be created for members to ask for sponsorships.
 2. Honorees and potential partnerships discussed.
8. Next Meeting: May 10, 2017 10:00am -noon
9. Adjourned at 1:18pm

Attendance: Jeff Klocke, Shelley Luce, Laurie Newman, Catherine Tyrrell, Laura Doss, and Kate Vernez

Absent: John Dorsey

Staff: Julie Du Brow, Tom Ford, Heather Burdick, and Marcelo Villagomez,