



## **REQUEST FOR PROPOSAL (RFP) DESIGN AND CONSTRUCT RAISED GARDEN BEDS**

The Bay Foundation (TBF), in collaboration with Environmental Charter School (ECS), seeks qualified contractors to prepare designs and specifications and construct five garden beds. The Bay Foundation will accept partial proposals for just the design and specification as well as a proposal for just the construction.

### **Background**

The Bay Foundation is a 501(c)(3) nonprofit organization, Federal Tax ID # 330420271. The Bay Foundation received an Environmental Justice Small Grant from the U.S. EPA and an Environmental Champions grant from SoCalGas. These grants will be used to install community gardens and provide students and community members with experiential learning about food production, food equity, air pollution along transportation corridors, gardening, and carbon sequestration.

The garden beds will be located just outside of ECS- Inglewood campus on the narrow strip of land between the school fence and the sidewalk, see site images at end of proposal. The selected contractor will develop two design plans while taking into consideration:

- full accessibility for children, adults, and the disabled
- drainage that will not run onto the sidewalk
- designs that prevent or discourage loitering, homeless population, and graffiti
- design that will not impede the view of vehicles exiting ECS campus

TBF and ECS will favor design plans that meet the above considerations and have a life expectancy of at least 5 years. TBF and ECS prefer the selected contractor develop two designs, one that incorporates raised beds, one that incorporates 'in-ground' garden beds, or a combination of both. After two design options are developed by the selected contractor, ECS will present these designs to a city councilmember for selection, comment, and approval. The selected design may require additional modifications for final approval. ECS will work with the selected contractor to communicate required design modifications. The selected contractor will finalize the design then ECS will obtain final approval before construction may begin. The selected contractor will not be required to fill beds with soil nor install irrigation.

### **Scope of Work**

1. Work collaboratively with TBF and ECS.
2. Develop two design plans and specifications for five raised community garden beds.
3. Adjust one design to accommodate requests for City approval, if needed.
4. Construct five garden beds (raised vs. in-ground to be determined).

### **Timeline**

- June 22, 2020- Proposal due
- June 26, 2020- Proposals reviewed and consultant selected



- July 10, 2020- Two design plans due to TBF and ECS
- July 31, 2020- Final design plan due to TBF and ECS, if needed
- Upon receiving approval- construction begins
- August 21, 2020- Construction completed

**Budget:**

\$8000 for design and construction

**Please specify and include in your proposal:**

- Your experience designing and constructing garden beds
- Separate costs for design and construction
- All applicable fees
- Construction timeline
- Anticipated construction materials
- If you will utilize re-use or reclaimed materials for construction
- If you are offering us a discount- all discounts are tax-deductible
- If certified by the State of California as Small Business or Disabled Veterans Business Enterprise (please provide a copy of your certification)

**Any questions should be addressed to:**

Victoria Gambale  
The Bay Foundation, Community Engagement Program Manager  
[vgambale@santamonicabay.org](mailto:vgambale@santamonicabay.org)  
888.301.2527 ext. 3

**AND**

Shanelle Paxton  
Environmental Charter School, Community & Parent Liaison  
[Shanelle\\_paxton@ecsonline.org](mailto:Shanelle_paxton@ecsonline.org)  
310.793.0157

**Please send your proposal by June 22, 2020** to Victoria Gambale at [vgambale@santamonicabay.org](mailto:vgambale@santamonicabay.org) and Shanelle Paxton at [Shanelle\\_paxton@ecsonline.org](mailto:Shanelle_paxton@ecsonline.org)

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**Site Photos**

